



Minutes of the Committee of the Whole Meeting

Place: Conducted through Zoom, streamed live to Town of Oxford FaceBook, per the authority provided by direction by the Minister of Municipal Affairs while under a State of Emergency on March 22, 2020, under the authority provided in Section 14 of *the Emergency Management Act*.

Date: Tuesday, September 8, 2020

Presiding Officer: Mayor Patricia Stewart

Councilors Present: Councilors Dave Clark, Dawn Thompson, Rick Draper, Wade Adshade, and Brenton Colborne (arrived 6:10 pm)

Regrets: Wendy Sweet-Kontuk

A quorum was present throughout the meeting.

Staff in attendance: CAO - Rachel Jones and Deputy Clerk - Linda Cloney (recording secretary)

1. Call to Order

Mayor Patricia Stewart called the meeting to order at 6:00 pm.

2. Approval of Agenda

It was moved and seconded that the agenda of the Committee of the Whole Meeting for September 8, 2020 be approved.

Motion Carried

3. Approval of Previous Minutes

It was moved and seconded that the minutes of the Regular Committee of the Whole Meeting for June 8, 2020 be approved.

Motion Carried

4. New Business

4.1 RFD #011-2020 FCM Funding Application

It was moved and seconded that the Committee of the Whole recommend to Town Council to approve that the Town of Oxford submit a joint application for direct

funding through the Federation of Canadian Municipalities to fund up to 90% or \$50,000 to complete the Town's asset inventory.

Motion Carried

4.2 RFD #012-2020 Foundry Street Erosion Request

Council had a general discussion regarding Mrs. Thompson's request for work to be completed beside her property (391 Foundry Street), located on the Town's property, to address potential erosion and standing water in the ditch that is located beside her property.

Council asked that staff contact the Nova Scotia Environment to be advised as to what measures the Town is permitted to do.

Council asked to have pictures presented of the issue for the next time it is discussed to be better able to view the property.

Council discussed putting this project towards our 2021/2022 budget as there was general agreement that it was not an urgent matter, there is no financial capacity to complete the work, and neither was it an identified priority.

4.3 Municipal Profile and Financial Condition Index Report: 2019 – For Information/Discussion

Mayor Stewart and CAO Jones presented the Municipal Report to Council.

This report reflects that the Town of Oxford's financial condition has been rated as high risk. This means that, because of the challenges that the Town has endured over the last number of years, it is considered high risk for fiscal instability.

4.4 Future Council Meeting Location/Venue – For Discussion

At the September 21, 2020 Regular Council Meeting, Council will attempt to meet at the Town Hall and the meeting will be streamed live to FaceBook for the public. How well this arrangement works will determine the options available to conduct in-person meetings in the future. All Council meetings must be available for the public to access, and the current Council Chambers will not provide sufficient space for the Council and staff to be physically distanced as well as provide space for the public to attend. Through streaming to FaceBook and posting draft minutes, Council meets the order put in place by the Minister of Municipal Affairs and Housing on how to safely meet to continue to conduct Town business.

5. Correspondence

5.1. Cumberland County Exhibition Correspondence

Mayor Stewart presented the Cumberland County Exhibition letter to Council. This letter thanked Council for their past support and are looking forward to working with the Town to promote the upcoming Cumberland County Exhibition in 2021.


5.2. Cumberland Public Libraries Correspondence

Mayor Stewart presented to Council a letter from the Cumberland Public Libraries. This letter informed Council that, as of April 23, 2020, the Cumberland Public Libraries has eliminated late fines for overdue library materials.

6. Adjournment

At 6:40 pm, it was moved and seconded that the meeting be adjourned.

Motion Carried


Patricia Stewart, Mayor


Linda Cloney, Recording Secretary