



Minutes of the Committee of the Whole Meeting

Place: Conducted through Zoom, streamed live to Town of Oxford FaceBook Group.
Date: Monday, December 7, 2020
Presiding Officer: Mayor Gregory Henley
Councilors Present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, and Paul Jones
Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: CAO - Rachel Jones and Deputy Clerk - Linda Cloney (recording secretary)

1. Call to Order

Mayor Henley called the meeting to order at 6:00 pm.

2. Approval of Agenda

It was moved and seconded that the agenda of the Committee of the Whole Meeting for December 7, 2020 be approved, as presented.

Motion Carried

3. Approval of Previous Minutes

It was moved and seconded that the minutes of the Regular Committee of the Whole Meeting for November 2, 2020 be approved.

Motion Carried

4. New Business

4.1 RFD #015-2020 Safe Restart Funding Request

Council had a discussion regarding the criteria of the Safe Restart Funding. The Province is still working out the criteria regarding the funding, but it is about offsetting the costs of COVID-19.

It was moved and seconded that Committee of the Whole recommend to Town Council to approve the payment of the Association of Municipal Administrators Nova Scotia invoice in the amount of \$917.01, to be taken from the Federal Government Safe Restart Agreement funding amount allocated to the Town of Oxford, in support of the efforts of both AMANS and NSFM spent collecting information and lobbying other levels of governments to support municipalities in addressing their financial impacts from COVID-19.

Motion Carried

4.2 Legal & Insurance Risks: Oxford Arena

CAO Jones presented to Council a report on the legal & insurance risks regarding the Oxford Arena. Within the report there is a written opinion from the Town's solicitor and comments from the Town's insurers regarding these risks.

Council had a discussion regarding the Oxford Agriculture Society's liability insurance to ensure all groups have the same amount of insurance.

There was a discussion regarding some of the safety procedures that are required for the operations at the arena to meet the criteria that the insurers are setting. It is not clear that the Town itself has implemented sufficient risk management practices for the appropriate operations of its arena.

5. Correspondence

5.1. Habitat for Humanity Update


Council discussed reviewing other options regarding the development of the land in behind the Habitat for Humanity plots. There will be a meeting in the near future with between Habitat representatives and the CAO to discuss what plans are in place for the Oxford project.

6. Adjournment

In closing remarks, Mayor Henley commented, that due to COVID-19, future planned meetings will be hosted by zoom and streamed live to FaceBook to make them publicly accessible. The CAO noted that cost options for implementing a camera and recording system in Council Chambers that may allow for meeting in person with appropriate physical distancing. This may be eligible under the Safe Restart funds to assist with technological expenses due to COVID. Further information will be brought forward when it becomes available.

At 6:22 pm, it was moved and seconded that the meeting be adjourned.

Motion Carried



Gregory Henley, Mayor



Linda Cloney, Recording Secretary