



## Minutes of the Special Town Council Meeting

Place: Conducted through Zoom, streamed live to the Town of Oxford  
FaceBook Group

Date: Monday, December 14, 2020

Presiding Officer: Mayor Gregory Henley

Councilors Present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, and Paul Jones

Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: CAO Rachel Jones

Members of the public in attendance: Jordan Burkhardt, Robert Moores and Don Christie

### **1. Call to Order**

Mayor Henley called the meeting to order at 6:00 pm.

### **2. Oxford Arena Proposal for Operations**

Highlights of the discussion are listed below

- An extra \$5-10,000,000.00 liability insurance on the arena would cost the Town \$2,546.00 in premiums.
- If an incident did occur and it exceeded the amount of liability insurance the operator is carrying the balance would fall to the Town and potentially could affect the overall insurance premiums and/or the ability for the Town to obtain insurance in the future.
- If any maintenance issues occur during the time the group leases the arena, the Town does not have any money in the budget for repairs.
- The group has limited funds to operate the arena for this season, if there are larger maintenance costs than what their funds will support, they will need to reassess their ability to continue operations.
- The amount of liability insurance required was discussed, this would be an item that Mr. Burkhardt will take back to the group for further discussion.
- There was a general discussion regarding how much liability insurance the Oxford Exhibition carries. It was mentioned to ensure that the Cumberland County Exhibition liability insurance is adequate before they occupy the Arena for their next event.

- COVID-19 protocols will be in place for the public regarding use of the Arena.
- Mr. Burkhardt asked Council if Council would consider purchasing a handheld Electrostatic Sprayer to sanitize the stands as a COVID-19 related expenditure. The eligible criteria to utilize these funds has not yet been finalized or released to municipalities.
- Mr. Moores will initiate a draft lease agreement to be sent to the Town's solicitor.

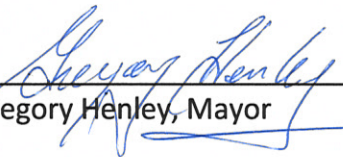
It was moved and seconded to accept the Oxford Arena Proposal as written and that the Town of Oxford allow the group to start making ice as soon as possible, and before the public utilizes the arena that a lease agreement be signed between the group and the Town of Oxford.

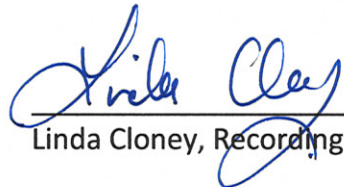
**Motion Carried**

### 3. Adjournment

At 6:22 pm, it was moved and seconded that the meeting be adjourned.

**Motion Carried**

  
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Gregory Henley, Mayor

  
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Linda Cloney, Recording Secretary