



## Minutes of the Regular Council Meeting

Place: Council Chambers  
Date: Monday, 16 November 2020  
Presiding Officer: Mayor Gregory Henley  
Councilors present: Councilors Wade Adshade, Carla Black, Brenton Colborne, and Paul Jones  
Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: CAO – Rachel Jones and Deputy Clerk – Linda Cloney (recording secretary)

Media in attendance: Six Rivers News – Mark Rushton and The Cumberland Wire/Saltwire Network – Darrell Cole

### **1. Call to order**

Mayor Henley called the meeting to order at 6:00 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Regular Town Council Meeting for November 16, 2020 be approved, as presented.

***Motion Carried***

### **3. Approval of Previous Minutes**

It was moved and seconded that the minutes of the Special Town Council Meeting for November 2, 2020 be approved, as presented.

***Motion Carried***

### **4. New Business**

#### **4.1 RFD #013-2020 Special Election**

There was a general discussion regarding postponing the special election to April 2021.

The Municipal Election Act requires a special election to be conducted as closely as possible to the procedure governing a regular election [s. 13(6)].

The Municipal Election Act also states that the day fixed for the special election shall be a Saturday not more than eleven weeks after the meeting of the council at which the day was named. [s. 13 (2)].

It was moved and seconded to hold the Town of Oxford Special Election on January 30, 2021 and further, to approve the Schedule of Election Fees and Expenses for election staff as presented.

***Motion Carried***

Council directed staff to draft a formal letter to the Minister of Municipal Affairs from the Mayor requesting permission to postpone the special election on a date following the new fiscal year.

#### **4.2 RFD #014-2020 Deputy Mayor Policy**

It was moved and seconded that Town Council approve the Deputy Mayor Policy as presented.

***Motion Carried***

It was moved and seconded that Town Council appoint Councilor Adshade as Deputy Mayor.

***Motion Carried***

#### **4.3 Committee Appointments**

It was moved and seconded that Town Council approve the Committee Appointments: 2020/2021 as presented.

***Motion Carried***

Council directed staff to post an ad in the next paper regarding vacant positions available to the following Boards & Committees: Arena Committee, Audit Committee and Police Advisory Board.

#### **4.4 Oxford Arena Operations Report**

Below are the highlights of the general discussion regarding Arena Operations Report.

The Insurers and the Solicitor feel that operating with a third party leaves the town open to fairly high risk.

If Council chooses to go forward with the third party's proposal the Town insurers are requesting that an assessor be brought in to fully evaluate what is happening and this may affect our premiums being increased.

The Town may also be facing grievances from union employees.

It was made clear to the staff that the proposal will not cover all the expenses and that the donor will be looking for revenues from advertising, signage, user fees and potential grants.

It was expressed that this is late in the season to open the arena.

It was moved and seconded that Council will pursue the option of a lease arrangement with a third party to operate the Oxford Arena with the criteria that the group has minimum \$2,000,000 insurance coverage for liability, the insurance risk assessment report comes back to Council, that the group meet all current public health orders, and that there will be no costs incurred by the Town as a result of the lease arrangement.

***Motion Carried.***

#### **4.5 Oxford and Area Lions Club Taxation Request**

There was a general discussion on Oxford and Area Lions Club Taxation Request.

The Oxford & Area Lion's Club have an outstanding balance on the property taxes of \$12,909.89.

It was moved and seconded to write off the outstanding balance owing on the Oxford & Area's Lion's Club property taxes.

***Motion Carried.***

#### **5. Reports**

CAO Jones presented the reports.

Regarding 5.2 Finance – there was a general discussion regarding the purpose of the \$253,985.00 provided by the Safe Restart Agreement.

Regarding 5.3 Fire – Council had a general discussion regarding the Cumberland County Fire Agreement.

Regarding 5.4 Community Economic Development – Council discussed the Holiday light up and the December newsletter that will be mailed out to residents.

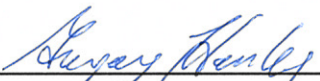
Strategic priorities chart was discussed.

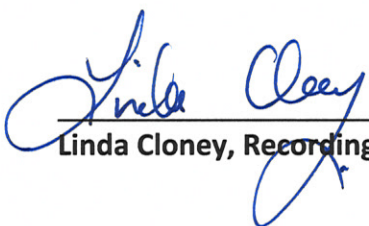
Council received the reports as presented.

**6. Adjournment**

At 7:03 pm, it was moved and seconded that the meeting be adjourned.

***Motion Carried***

  
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**Gregory Henley, Mayor**

  
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**Linda Cloney, Recording Secretary**