



Minutes of the Regular Council Meeting

Place: Council Chambers
Date: Tuesday September 17, 2019
Presiding Officer: Deputy Mayor Rick Draper
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Wendy Sweet-Kontuk and Wade Adshade
Regrets: Mayor Trish Stewart

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO
Linda Cloney, Deputy Clerk (recording secretary)

Media Present: Bill Martin – Six Rivers News, Radio, & TV

Call to order: Deputy Mayor Draper called the meeting to order at 6:00 pm

Agenda item	Discussion and Decisions
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2. Agenda

- 3.5 Special Town Council Meeting Minutes for September 3, 2019 are not available for approval, they will be ready for October's Regular Council Meeting.
- Add 4.7 Cumberland Trail Request
- Add an In-Camera Meeting before the Adjournment regarding personnel
- Add Arena and Patching to be discussed under the Director's Reports.

It was moved and seconded that the agenda of the Regular Town Council Meeting for September 17, 2019 be approved as amended.

Motion Carried

3. Approval of Previous Minutes

It was moved and seconded that the minutes of the Regular Town Council June 17, 2019, Special Town Council Meeting June 24, 2019, Special Town Council Meeting July 8, and Special Town Council Meeting July 30, 2019 be approved as circulated

Motion Carried

4.1 RFD 011-2019 Sick Leave Policy

- This revision would bring the non-unionized employees benefits to be the same as the unionized employees, specifically revising the sick leave allocation from 14 to 18 days per year, earning 1.5 days earned per month worked and to carry over to a maximum of 120 days.

It was moved and seconded that Town Council approve the revisions of the Sick Leave Policy as presented.

Motion Carried

4.2 RFD 012-2019 Cumberland Regional Tourism Strategy

It was moved and seconded that Town Council adopt the Tourism Advisory Committee Terms of Reference, and further that the Cumberland Region Tourism Marketing Committee Memorandum of Understanding be approved as presented.

Motion Carried

4.3 RFD 013-2019 Council Remuneration Policy

It was moved and seconded that Town Council approve the Council Remuneration Policy as presented.

Motion Carried

4.4 Financial Report: Year to date

- The format for the Financial Report will be changed. It will have our budget amount, year to date and a percentage column.
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4.5 Cliffs of Fundy Aspiring Geopark: Support Letter

- A request from the Cliffs of Fundy Geopark Society for a letter of support from Oxford to become the first UNESCO Global Geopark in Nova Scotia.
 - A copy of this letter is filed with the Council Package.
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4.6 Oxford Warming Station: Discussion

- To look for potentially more than one location in the case of flooding
 - Work with EMO to identify locations
 - Due to a recent strategic planning session, there is a time frame already set for this issue.
 - When the Lion's Park closed, we lost the comfort station that was in place for emergencies.
 - There will be a debrief with our EMO regarding this past hurricane.
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4.7 Cumberland Trail Request

- A major washout happened on the trail due to the hurricane.
- Greg Nix contacted CAO Jones to discuss different methods to address the washout on the trail.
- The repair is anticipated to be between \$3-5,000.
- Mr. Nix felt that if the Town of Oxford could contribute two thousand dollars, they could leverage another two thousand dollars through the off-highway funding.
- There are funds allocated in our budget for Trail Support.

It was moved and seconded that Town Council will give up to \$2,500.00 to the Cumberland Trails for repair costs that is needed on the trail.

Motion Carried

5. Reports

CAO Jones presented the reports

- Over 50 people participated in the Teddy Bear Picnic
- The summer programs had an excellent level of participation
- The Oxford Pioneer Heritage Club had a successful luncheon with Wild Blueberry Cheesecake.
- It was commented that compliments came in for Corey Skinner regarding the success of his summer programs this year.
- Catch Basin close to the Irving needs to be repaired.
- It was suggested to look at patching on the other side of the highway (Upper Main)
- General discussion regarding the tape on the roof at the arena
- General discussion regarding the arena boards
- Public Libraries – smoking is still an issue. Council directed staff to write a letter to the Oxford Library regarding this issue.

It was moved and seconded that Council will receive the reports as presented.

Motion Carried

6. Correspondence

6.1 Spookarama request for Support

It was moved and seconded that Council will donate \$500.00 to the Spookarama.

Motion Carried

IN CAMERA – Personnel

At 6:43 pm, it was moved and seconded to go in-camera to discuss personnel matters.

Motion Carried

At 7:20 pm, it was moved and seconded to come out of in-camera and resume the Regular Council Meeting.

Motion Carried

7. Adjournment

Deputy Mayor Draper advised Council that the next meeting is scheduled for Monday October 21, 2019 at 6:00 pm in the Council Chambers.

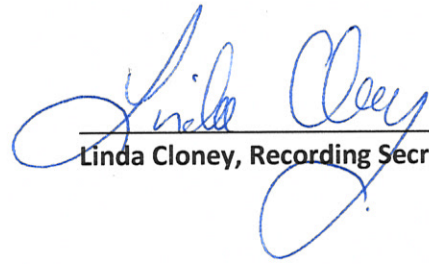
It was moved and seconded that the meeting be adjourned

Motion Carried

The meeting was adjourned at 7:20 pm.



Rick Draper, Deputy Mayor



Linda Cloney, Recording Secretary