



## Minutes of the Regular Meeting of the Town of Oxford Council

**Place:** Council Chambers

**Date:** Monday, June 17, 2019

**Presiding Officer:** Mayor Patricia Stewart

**Councillors present:** Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Rick Draper, Wendy Sweet-Kontuk and Wade Adshade

**Councilors absent:** NIL

***A quorum was present throughout the meeting***

**Staff in attendance:** Rachel Jones, CAO; and Linda Cloney, Deputy Clerk (recording secretary)

**Media in attendance:** Bill Martin, Six Rivers News

**Call to order:** Mayor Stewart called the meeting to order at 6:00 pm

### **1. Presentation**

Lauren and Isabel Shears – presented their business ideas to Town Council

Lauren Shears – was recently awarded \$1000.00 for her Science Fair Project at the Cumberland Youth Challenge. Lauren won Top Retailer, Top for Oxford and Top Oxford Entrepreneur over all. She presented to council her Wild Blueberry T-shirt (The Berry Best T-shirt) business idea. Her goal is to find a solution to maintain the wild blueberry stained shirts their vibrant color after washes.

Isabel Shears – was awarded \$500.00 for her efforts at the Cumberland Youth Challenge. Isabel also presented to council her business idea. She is creating scrunchies. Her ideas are to use many different patterns and custom made for her customers. Also, Isabel and Lauren may partner their ideas and make a wild blueberry t-shirt and matching scrunchie set to sell in the future.

Mayor Stewart congratulated both Lauren and Isabel for their accomplishments and for representing Oxford so well. Lauren and Isabel left the meeting following their presentation.

### **2. Approval of Agenda**

#### **Additions to the agenda**

- 5.6 Cumberland Public Libraries Report
- 5.7 Budget Meeting
- Change the date at the top of the agenda package from Tuesday to Monday

**It was moved and seconded that the agenda of the Oxford Town Council regular council meeting of June 17, 2019 be approved as amended.**

**Motion Carried**

### **3. Approval of Previous Minutes**

3.1 Town Council – 21 May 2019

**It was moved and seconded that the minutes of the May 21, 2019 Oxford Town Council meeting be approved, as circulated.**

**Motion Carried**

### **4. New Business**

4.1 RFD #010-2019 Sick Leave Policy

**It was moved and seconded to approve the Sick Leave Policy as presented, and provide notice to employees regarding the policy change, to come into effect within 8 weeks of approval.**

**Motion Carried**

*A copy of the RFD #010-2019 Sick Leave Policy is filed with the Council Package.*

### **5. Reports**

(5.1 to 5.7) – **CAO Jones presented the Staff Reports.**

Key Point discussed were:

- Council is happy with the signage coming into Oxford and it was made aware that there is more work to be done with the signage.
- The Bike Rodeo had a large attendance this year compared to previous years.
- Canada Day Celebrations in Oxford will be held on July 1 at the Heritage Square.
- Some maintenance has been done on the ballfield.
- The watermain project has been completed under the Black River. We are having a challenge filling the reservoir but it is expected to be back in service by the end of June.
- The crosswalks are being painted.
- There was no fire report presented.
- Arena Committee minutes discussed some budget item upgrades they would like to present at our budget.
- It was discussed to give the Library a no smoking sign to put up at their entrance.
- It was decided to have the Budget Meeting following the Special Meeting on June 24, 2019.
- CAO Jones will ask if Kevin Matheson could be on conference call for the budget meeting.
- CAO Jones will coordinate food at the budget meeting as per request from Council.

**It was moved and seconded that Council receive the reports as presented.**

**Motion Carried**

*A copy of all staff reports are filed with the Council package*

### **6. Correspondence**

NIL

### **7. Adjournment**

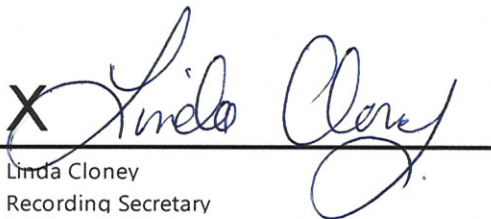
Mayor Stewart advised Council the next meeting is scheduled for September 16, 2019 at 6:00 pm in the Council Chambers.

**It was moved and seconded that the meeting be adjourned.**

**Motion Carried**

**The meeting was adjourned at 6:35 pm.**

**X**   
Patricia Stewart  
Mayor

**X**   
Linda Cloney  
Recording Secretary