

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Tuesday, May 21, 2019
Presiding Officer: Mayor Trish Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Rick Draper, Wendy Sweet-Kontuk and Wade Adshade
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO; and Linda Cloney, Deputy Clerk (recording secretary)
Media in attendance: nil
Call to order: Mayor Stewart called the meeting to order at 6:00 pm.

Agenda item Discussion and Decisions

2. Approval of Agenda **Additions to the agenda**
• 4.6 NSFM – Council Meeting – Mayor Stewart

It was moved and seconded that the agenda of the Oxford Town Council regular council meeting of May 21, 2019 be approved as amended.

Motion Carried

3. Approval of Previous Minutes **3.1 – Town Council – 15 April 2019**

It was moved and seconded that the minutes of the April 15, 2019 Oxford Town Council meeting be approved, as circulated.

Motion Carried

3.2 – Special Town Council – 6 May 2019

It was moved and seconded that the minutes of the May 6, 2019 Special Town Council meeting be approved, as circulated.

Motion Carried

4. New Business **Debt Management Policy**

It was moved and seconded to approve the Town of Oxford Debt Management Policy, as circulated.

Motion Carried

A copy of the Town of Oxford Debt Management Policy is filed with the Council package.

4.2 **Policing Services Review Committee Terms of Reference**

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- It was discussed to keep this committee at a reasonable size and it should include someone from the Police Advisory Board, a member from the RCMP, a community member, Department of Justice and other members as appointed by Town Council.
 - the CAO would be there as a non-voting member but as a staff member.
 - the Deputy Clerk would be present as a recording secretary.
 - Mark Hobeck is our Department of Justice representative.
 - Mayor Stewart will invite David Hoffman as a community member to sit on this committee.
 - Mayor Stewart or Deputy Mayor Draper will be present.
 - Council will invite Acting Chair for the Police Advisory Board, Byron MacDonnell, to sit on this committee.
 - A RCMP member
 - Councillor Clark will be present as a Councillor for the Town of Oxford and a member of the Police Advisory Board.
 - This committee will make recommendations to council.
 - There is a requirement to have a public consultation throughout this process.
 - The Minister of Justice will have the final approval.

It was moved and seconded, with the composition of membership as discussed and pending confirmation from David Hoffman, that the Town of Oxford Police Services Review Committee Terms of Reference be accepted, as circulated.

Motion Carried

A copy of the Town of Oxford Police Services Review Committee Terms of Reference is filed with the Council package.

4.3

Cumberland Region Draft Tourism Strategy 2019 - 2022

- The purpose of the strategy is to build the framework around how we develop tourism in the region as a whole.
- There are budget implications tied to this strategy.

It was moved and seconded to approve the Cumberland Region Draft Tourism Strategy 2019 – 2011, as presented.

Motion Carried

A copy of the Cumberland Region Draft Tourism Strategy 2019 – 2022 is filed with the Council package.

4.4

Single Use Plastic Bags: Discussion

- CAO Jones will consult with the other CAO's to work collaboratively on a letter from the three councils recommending the Province put a comprehensive Recycling Strategy in place.

4.5 **Cumberland County Exhibition 2019 Sponsorship Request**

- Council approved to grant the Cumberland County Exhibition \$1,500.00 as requested.

4.6 **NSFM – Council Meeting**

- Juanita Spencer is the newly appointed CEO for NSFM. She is expected to meet our council on June 24 at 6:00 pm.

5. Reports
(5.1 to 5.7) **CAO Jones presented the Staff Reports.**
Key points discussed were:

- Community Gardens – the staff will look for other places for the community gardens that are currently at the Oxford and Area Lion's Park.
- The fruit trees that are planted in the Black River Park need pruning. Deputy Mayor Draper volunteered to prune those trees and remove the expired ones.
- Patching work – this is weather dependent
 - **Through instruction from Council, the CAO will instruct Public Works to start the patching work needed, dependent on the weather.**
- Crosswalks need to be painted, weather dependent
- The old reservoir will be replaced, as per our Water Rate Study, in year 3.
- In the Fire Report it mentions that Truck two has a failed pump, do we now have two fire trucks with failed pumps?
 - CAO will receive clarification and pass along to Council.
- Is there a portion of the RCMP fines coming back to the Town of Oxford?
 - Deputy Clerk will follow up on this matter.

It was moved and seconded that Council receive the reports as presented.

Motion Carried

A copy of all staff reports are filed with the Council package.

6. Correspondence CCH Deputy Minister Tracey Taweel

- The letter presented was in response of the joint correspondence that was sent by the three municipal units around the library funding.
- The comment in the letter stating that a one-year notice for municipalities was submitted by CCH to the Department of Municipal Affairs by April 1, 2019 needs clarification as the notice was understood to be from the NSFM.

A copy of this letter is filed with the Council package.

7. Adjournment

Mayor Stewart advised Council the next meeting is scheduled for June 17, 2019 at 6:00 pm in the Council Chambers.

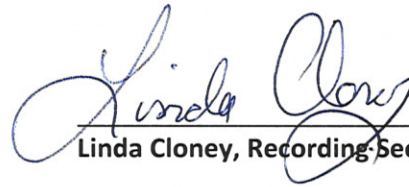
It was moved and seconded that the meeting be adjourned.

Motion Carried

The meeting was adjourned at 7:35 pm.



Patricia Stewart, Mayor



Linda Cloney, Recording Secretary