

Minutes of the Committee of the Whole Meeting

Place: Council Chambers
Date: Monday, May 6, 2019
Presiding Officer: Mayor Patricia Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Rick Draper, Wendy Sweet-Kontuk and Wade Adshade

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO
Linda Cloney, Deputy Clerk (recording secretary)

Media Present: Bill Martin – Six Rivers News, Radio, & TV

Presenter Present: Paul Wills – Municipal Finance Corporation

Call to order: Mayor Patricia Stewart called the meeting to order at 6:00 pm

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| Agenda item | Discussion and Decisions |
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| 2. Agenda | It was moved and seconded that the agenda of the Committee of the Whole Meeting for May 6, 2019 be approved. |
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Motion Carried

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| 3. Approval of Previous Minutes | It was moved and seconded that the minutes of the previous Committee of the Whole Meeting dated April 1, 2019 be approved. |
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Motion Carried

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| 4. New Business | |
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Debt Management Policy – Paul Wills, MFC

- Oxford has increased in population by 3.4 % between the years of 2011 – 2016.
- Oxford needs to carefully track performance on the key Financial Condition Index (FCI)
- Mr. Wills presentation suggests Oxford to take a strategic approach to taking on more debt.
- The policy purpose summarized is:
 - Debt and related costs are important long-term obligations.
 - Must be managed within available resources.
 - Influences decisions about service levels & incurring additional debt.

It was moved and seconded that Committee of the Whole recommend the Debt Management Policy to Council.

Motion Carried

A copy of the power point presentation and the Debt Management Policy is filed with the Council Package.

Following this presentation, Mr. Wills left the meeting.

4.2

Ballfield Maintenance: Discussion

- There are some volunteers that want to bring some heavy equipment onto the ballfield to do some ballfield maintenance.
- The Town welcomes volunteers to help with raking the infield.
- An additional load of topsoil for the infield will be included in this year's budget.
- If privately operated heavy equipment is going to be on the ballfield the Town needs to have a Town Employee there at that time to supervise for safety reasons and to ensure there is no damage done to the ballfield.
- The town staff have already met to discuss preparing the field for the season, which will include installing the dugouts, mowing the lawn, installing the bases, and depositing a load of topsoil to the infield.
- The town staff are anticipating to have the ballfield ready by the long weekend in May.
- The town staff are working with all the various groups to get the town facilities up and running.

4.3

Summary of Bill 92: Information and Discussion

A copy of this document is filed with the Council Package.

4.4

Provincial Surplus Land Notice: Information and Discussion

A copy of this document is filed with the Council Package.

5. Correspondence

NIL

6. In Camera

NIL

7. Adjournment

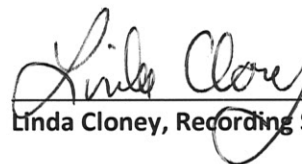
Mayor Patricia Stewart advised Council the next regular meeting for Oxford Town Council is scheduled for May 20, 2019 and the next Committee of the Whole Meeting is scheduled for June 3, 2019 at 6:00 pm in the Council Chambers.

It was moved and seconded that the meeting be adjourned.

Motion Carried

The meeting was adjourned at 7:14 p.m.


Patricia Stewart, Mayor


Linda Cloney, Recording Secretary