

## Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers  
Date: Monday, January 21, 2019  
Presiding Officer: Mayor Trish Stewart  
Councilors present: Councilors Brenton Colborne, Dawn Thompson, Rick Draper and Wade Adshade  
Councilors absent: Councilor Dave Clark

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO  
Linda Cloney, Deputy Clerk (recording secretary)  
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

---

Agenda item	Discussion and Decisions
2. Agenda	<p>It was moved and seconded that the agenda of the Oxford Town Council regular council meeting of January 21, 2019 be approved.</p> <p><b>Motion Carried</b></p>
3. Presentation	<p>Maryn Smith</p> <p>Mayor Stewart and Council congratulated Maryn Smith for winning the poster contest for the Canadian Public Health Association for immunization; she was the winner for Nova Scotia. Oxford Town Council is very proud of Maryn.</p>
4. Minutes	<p>It was moved and seconded that the minutes of the December 17, 2018 Oxford Town Council meeting be approved as circulated.</p> <p><b>Motion Carried</b></p>
5. New Business	<p><b>RFD 001-2019 Capital and Operating Reserve Fund Policies</b></p> <p>It was moved and seconded to approve the Capital and Operating Reserve Policies as presented.</p> <p><b>Motion Carried</b></p>
5.2	<p><b>RFD 002-2019: Occupational Health and Safety Policy</b></p> <p>It was moved and seconded to approve the Occupational Health &amp; Safety Policy as presented.</p> <p><b>Motion Carried</b></p>

---

### 5.3

#### **Policing Review - Discussion**

- There was a preliminary meeting with Mayor Stewart, CAO Rachel Jones and the Town of Amherst Mayor Kogon and CAO Greg Herrett to discuss policing.
- Amherst planning to submit a proposal to the Oxford Council.
- The Town of Amherst offered this opportunity to the County and the Town of Oxford.
- The Town of Oxford is the second highest for policing costs of towns per capita in Nova Scotia
- Oxford Town Council has agreed to further discussions with the Town of Amherst for policing.

---

#### 6. Reports (6.1 to 6.4)

##### **Rachel Jones presented the Staff Reports.**

Key points discussed were:

- Discussion on entrance directory signage mentioned in the Economic Development report.
- Discussion on the Way-Finding signs mentioned in the Economic Development report. Council agreed that these approaches should be used moving forward.
- Volunteer Awards are coming up in April. Forward nominees to Corey Skinner regarding Volunteer of the Year award.
- Canada Summer Jobs program – we are applying for three summer students
- Discussion on our green spaces upkeep – we are looking into bringing in a Horticulture student to assist us.
- look into the cost of a student to water plants and to keep the downtown area neat and tidy.
- look into the cost of renting a vacuum truck to help the public works crew with seasonal street sweeping.
- depending on the skill set of the summer students we hire for the summer staff may bring forward a proposal to Council as part of the budget process to contract seasonal maintenance for our green spaces.
- Discussion around showing some appreciation to the Public Works Staff for the many long hours repairing recent water breaks and snow removal.
- Discussion on pothole patching in the spring.

**It was moved and seconded that Council receive the reports as presented.**

**Motion Carried**

---

#### 7. Correspondence

---

#### 8. Adjournment

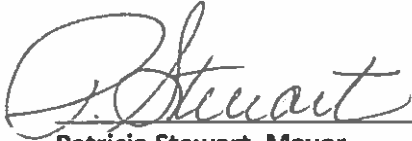
Mayor Stewart advised Council the next meeting is scheduled for February 18, 2019 at 6:00 pm in the Council Chambers.

**It was moved and seconded that the meeting be adjourned.**

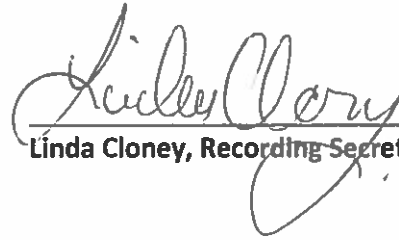
**Motion Carried**

**The meeting was adjourned at 6:34 p.m.**

---



**Patricia Stewart, Mayor**



**Linda Cloney, Recording Secretary**