

Minutes of the Committee of the Whole Meeting

Place: Council Chambers
Date: Monday, January 7, 2019
Presiding Officer: Mayor Trish Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Rick Draper and Wade Adshade
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO
Linda Cloney, Deputy Clerk (recording secretary)
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

Agenda item	Discussion and Decisions
2. Agenda	<p>It was moved and seconded that the agenda of the Committee of the Whole Meeting of January 7, 2019 be approved as circulated.</p> <p>Motion Carried</p>
3. Presentations	Nil
4. Approval of Previous Meeting	Nil
5. New Business	<p>RFD 001-2019 Capital and Operating Reserve Fund Policies – Paul Wills</p> <ul style="list-style-type: none">• Mr. Wills reviewed the benefits of a policy statement around operating and capital reserve funds. He recommended that the Town should focus on strengthening both reserve funds in the coming years. <p>It was moved and seconded that Committee of the Whole recommends to Council the approval of the Capital and Operating Reserve Policies as presented.</p> <p>Motion Carried</p>
5.2	<p>RFD 002-2019 Occupational Health and Safety Policy</p> <p>It was moved and seconded that Committee of the Whole recommends to Council the approval of the Occupational Health & Safety Policy as presented.</p>

Motion Carried

- 5.3 **Employee Compensation Costs – Discussion**
- It was noted that salary levels have not increased as this benefit is generally tied to union negotiations. The union has indicated that they will be meeting with their members this month and will be ready to begin negotiations later in January.

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- 5.4 **NSFM Pilot Program to Remove CAP – Discussion**
- After discussion, Council indicated their interest to be part of the regional pilot program to remove or phase out the CAP.

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- 5.5 **All Saints Health Care Foundation Annual Report – Eleanor Crowley**
- Eleanor Crowley has been the Town of Oxford’s representative for many years and she has offered to be our representative for the 2019 year.

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6. Correspondence **Nova Scotia Association of Realtors – January 2, 2019 letter**
- no action was required.


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7. In Camera **Nil**

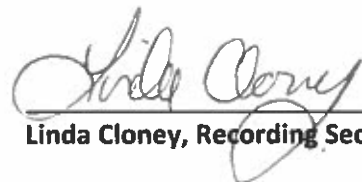
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8. Adjournment **Mayor Stewart advised Council the next regular meeting for Oxford Town Council is scheduled for January 21, 2019 and the next Committee of the Whole Meeting is February 4, 2019 at 6:00 pm in the Council Chambers.**

It was moved and seconded that the meeting be adjourned.

Motion Carried

The meeting was adjourned at 6:45 p.m.


Patricia Stewart, Mayor


Linda Cloney, Recording Secretary