

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Monday, September 24, 2018
Presiding Officer: Mayor Patricia Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper and Wade Adshade
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO
Linda Cloney, Deputy Clerk (minute taker)
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

Agenda item	Discussion and Decisions
2. Agenda	<p>It was moved and seconded that the agenda of the Oxford Town Council regular Council meeting of September 17, 2018 be approved as amended.</p> <ul style="list-style-type: none">• Remove 7. In Camera from the Agenda <p>Motion Carried</p>
3. Presentations 3.1 Keegan Kouwenbourg	<p>Council publically recognized 11 year old Keegan Kouwenbourg of Oxford. Thank you for thinking about other people that were in danger and we are very proud of you and happy to have you as part of our Community of Oxford.</p>
4. Minutes	<p>It was moved and seconded that the minutes of the July 9, 2018 and August 28, 2018 Oxford Town Council meetings be approved.</p> <p>Motion Carried</p>
5. New Business 5.1 RFD 007-2018 Surplus Land Sale	<p>Process for sale of surplus land For properties that are accessed at less than \$10,000, that we would notify if someone shows interest in it, we would notify all valued land owners of the available land, we would have the property accessed for what value there is and we open it to a sealed bid process per purchase.</p>
5.2 RFD 008-2018 Routine Access Policy	<p>It was moved and seconded to approve the Routine Access Policy as presented.</p> <p>Motion Carried</p>
5.3 Proclamation:	<p>Proclamation Right to Know Week – September 24 to September 30, 2018</p>

Right to Know Week
September 24 – 30
2018

5.4 NSFM Interim Resolutions Report	Attached is a copy of the report
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5.5 Fall Debenture Borrowing Resolution	It was moved and seconded to approve the Fall Debenture Borrowing Resolution as presented.
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Motion Carried

5.6 Correspondence from Gary and Bonita Moore.	It was decided to deny their request for a rebate as the due date was written on the tax bill. A letter will be sent out.
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5.7 Arena Energy Saving Project: Update	It was moved and seconded to accept the alternative process as present by Ernest Eddy from Black & McDonald. This report is attached to the minutes.
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Motion Carried

5.8 RFP: Oxford Sinkhole Geophysical Survey	<p>Process for geophysical survey on the Oxford Sinkhole.</p> It was moved and seconded to have Underground Consulting, Phillip Jennex, come in as soon as he can and do a proof of concept with GPR on the property to see if it works. If the GPR does work we would go with Fracflow to do the GPR and try to get as much of a picture as we can. If that has limitations then we may go to the next proposal and do some of those tests. The third response that we had come from a company that could do much of that and would manage it as well. We also have an offer from BRAC University from their geophysicists to provide some quality assurance and quality control on any reports that we gather.
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Motion Carried

6. Reports (6.1 to 6.7)	<p>Rachel Jones presented the Staff Reports.</p> Key points discussed were:
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- The Annual Christmas Parade Theme is "It's a Blue Christmas" on November 30, 2018 at 6:30 pm
- The Wild Blueberry Harvest Festival Events attendance was really low this year.
- Next year the Wild Blueberry Harvest Festival Committee may work more closely with the CED officer.
- Next month the Union Contract Negotiations are planned to start.
- The Chairman from the Police Advisory Committee has stepped down.
- Rachel and Rennie are meeting to discuss a Regional Policing Model – involves adjusting the workload and costs. Department of Justice is looking at a workload analysis as well.
- The Town of Amherst and the Municipality of the County of Cumberland came to our aid on the day we had seven water breaks.

It was moved and seconded that the reports presented be approved.

Motion Carried

8. Adjournment

The Mayor advised Council the next meeting is scheduled for October 15, 2018 at 6:00 pm in the Council Chambers.

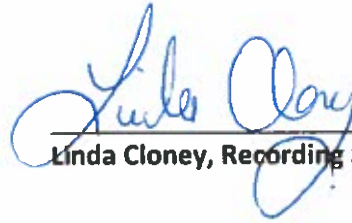
It was moved and seconded that the meeting be adjourned.

Motion Carried

The meeting was adjourned at 7:20 p.m.



Patricia Stewart, Mayor



Linda Cloney, Recording Secretary