

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Tuesday, May 22, 2018
Presiding Officer: Mayor Patricia Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper and Wade Adshade
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO
Linda Cloney, Deputy Clerk (minute taker)
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

Agenda item	Discussion and Decisions
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2. Agenda	It was moved and seconded that the agenda of the Oxford Town Council regular Council meeting of April 16, 2018 be approved as amended.
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6.5 Oxford Arena Report
8.2 Minister Mark Furey
8.3 Letters for unsightly premises

Motion Carried

3. Presentations

3.1 Cumberland Joint Services Management Authority: Duel Stream Recycling

This will be implemented in two different phases. Phase 1 is the voluntary phase starting June 1, 2018. Phase 2 is the mandatory phase starting December 1, 2018. There is an Information Session organized at the Lions Community Centre for June 20 at 6:30 pm. Additional supervision will be provided for our staff once we start Phase 2.

4. Minutes	It was moved and seconded that the minutes of the April 16, 2018 and May 8, 2018 previous meetings for the Oxford Town Council be approved as amended.
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May 8, 2018 – change the name from Councilor Wesley Adshade to Wade Adshade.

Motion Carried

5. New Business

5.1 Solid Waste	It was moved and seconded to adopt the second reading of the Solid Waste By-
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By-Law 02-02:
2nd reading

Law 02-02. Following the second reading of the Solid Waste By-Law 02-02 the Town of Oxford will advertise for publication and once it is advertised it will be enforced.

Motion Carried

5.2 Commercial
Development District
Improvement Plan
By-Law 01-2018:
2nd reading

It was moved and seconded to adopt the second reading of the Commercial Development District Improvement Plan By-Law 02-2018 second reading.

Motion Carried

5.3 Deed Transfer
Tax By-Law 02-2018:
1st reading

It was moved and seconded to give first reading to the Deed Transfer Tax By-Law 02-2018.

Motion Carried

5.4 Draft Operating
Budget 2018/19.

It was moved and seconded to approve the Draft Operating Budget for 2018/19 as adjusted.

The surplus in the draft operating budget of \$7,800.00 will be applied to the street maintenance.

Motion Carried

5.5 Draft Capital
Budget 2018/19

It was moved and seconded to approve the Draft Capital Budget for 2018/19.

Motion Carried

5.6 Investment
Renewal

It was moved and seconded to allow the investment to come due and placed in the Town's general operating bank account for cash flow, as recommended by staff.

Motion Carried

5.7 Fees Policy:
Notice

Rachel Jones gave 7 day notice to Council that she will present a fees policy next month.

5.8 Ball Field

a general discussion regarding the Ball Field.
Key points discussed were:

- Needs more study as to what lands are available?
- There was development on land in behind the Irving in past years
- Turned away a chance to host provincials this year, due to the facility was not available.
- After a night fall of rain, the back field is still too wet when time to practice
- 42 kids under 11 enrolled this year.
- Baseball starts around the second week of June
- Thanks to Joe Reade for all his volunteer efforts.

5.9 ATV Association Dad Fun Run	<p>General Discussion regarding ATV Association Dad Fun Run</p> <p>Key points discussed were:</p> <ul style="list-style-type: none"> • The Association sent in a letter – they are backing away from hosting the event this year in Oxford • The Hunting and Fishing Show to coordinate with the ATV Association Dad Fun Run – it would be beneficial to both committees. • Mayor Stewart will write a letter to welcome them to host this event next year working alongside with the Hunting and Fishing Show.
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6. Staff Reports and Councillor/Committee Reports (6.1 to 6.5 and 7)	<p>Rachel Jones presented the Staff Reports.</p> <p>Key points discussed were:</p> <ul style="list-style-type: none"> • Drilling under the Little River Update – They expect to be done by the end of next week. This project is going well. • Patching of existing graveled areas Upper Water, Jackson Street and Pugwash Road Update – Rachel will look into the time frame on this and when it will be scheduled in. She will circulate this through e-mail to the Councillors. • Steve Nash Basketball is well attended. Another successful season. • June 20 is the Bike Rodeo – Mayor Stewart will share this in the Mayors Corner as well. • Garden Kick Off is June 9, 2018 – this is the time the plots are picked and seeds are distributed. It is a first come first serve. • Wild Blueberry Comer is getting set up. • CED had a great meeting with the Blue Route. Oxford is a great route to bike. • The arena is now closed for the season. • The automation part of the arena will be done this year.
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Councilors presented the Councillor's and Committee's Report

Key points discussed were:

Councillor Colborne

- Attended the Animal Shelter Meeting
- Attended a VON Meeting – the loonie draw is going really well.

Councillor Clark

- The YMCA approved their budget. They are looking for an alternate source of bookkeeping.
- The Arena Committee – the car show is organized. There are about 50 cars registered. Donations and pledges are still coming in.

Councillor Thompson

- Our refugee family – AJ has received work in Pugwash and is in need of a drive to Pugwash in the morning between 8 am – 9 am.
- Community Baby Shower – Friday, June 22 for the family. They are having a baby girl.
- Recreation and Events Meeting – Wild Blueberry Harvest Festival Planning

Mayor Stewart

- Key Ceremony for the Habitat House, they are now working on their third house. The goal is to have something erected by early September. The selection committee is working on finding a new family.

Councillor Draper

- Attended the CED Meeting
- Attended the Tourism Meeting – he has attended two meetings now. They are meeting every two weeks. They have a great cross section of people involved. Councillor Draper will provide reports to the CAO for filing. Stephanie Morrow is the facilitator and she is from Cumberland County.

It was moved and seconded that the Director's, Councilor's and Committee's reports presented be approved.

Motion Carried

8. Correspondence/
Information Items

8.1 – NSFM Board Report – it is there for information. Note that number 2 is regarding Cannabis Legalization and they give an update there.

8.2 – Correspondence from Minister Furey – Mayor Stewart, Mayor Kogon and Warden Gillis came together and wrote a letter to the Minister of Justice trying to seek some direction on the legalization of cannabis, essentially on how it's going to impact our communities financially. They did ask if there will be any Provincial help with this.

8.3 – Unsightly Premises – A letter came in to council regarding an unsightly premises. 103 Handel Street – a letter will be sent to the home owners and then follow up.

9. Adjournment

The Mayor advised Council that the next Regular Council Meeting is scheduled for Monday June 18, 2018 at 6 p.m. in Council Chambers.

It was moved and seconded that the meeting be adjourned.

Motion Carried

The motion was adjourned at 7:20 p.m.

Patricia Stewart, Mayor

Linda Cloney, Minute Taker