

## Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers  
Date: Monday, March 19, 2018  
Presiding Officer: Mayor Patricia Stewart  
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper and Wade Adshade  
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Kevin Matheson, Interim CAO  
Linda Cloney, Deputy Clerk (minute taker)  
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

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Agenda item	Discussion and Decisions
2. Agenda	<p>It was moved and seconded that the agenda of the Oxford Town Council regular board meeting of March 19, 2018 be approved.</p> <p><b>The motion was adopted</b></p>
3. Presentations	Nil
4. Minutes	<p>It was moved and seconded that the minutes of the February 20, 2018 regular meeting for the Oxford Town Council be approved.</p> <p><b>The motion was adopted.</b></p>
5. Action Item Updates	<p>There was a review and update of the March 19, 2018 Action Item Update Report.</p> <p>Key points discussed were:</p> <ul style="list-style-type: none"><li>• Little River Watermain Crossing – need to re-tender</li><li>• Arena Rates – Arena Committee wanted to make the arena rates more competitive. Reduced the season rates to \$100.00 / hr. \$300.00 for the day and \$500.00 for the weekend are the off season rates.</li><li>• Medical Centre Lighting is completed</li></ul>
6. Director's, Councilor's, Committee's Reports (6.1 to 6.6 and 7)	<p>Kevin Matheson presented the Staff Reports.</p> <p>Key points discussed were:</p> <ul style="list-style-type: none"><li>• Council recognized the hard work Public Works had done regarding that last major water break. Compliments to the Public Works staff for their hard effort.</li><li>• March Break was a huge success – Movie day had a great attendance.</li><li>• Easter Egg hunt is March 31, 2018</li></ul>

- Volunteer Banquet – Janet Tattrie is the Volunteer of the Year for Oxford. Also invited to the banquet two people from each volunteer group or organization. The event will take place at the Oxford Fire Hall, and a buffet supper is planned.
- The books to date show a deficit of \$110,926. Still to come is the second equalization payment of \$89,000. In the April council, there will be a recommendation made to council to transfer, from the Operating Reserve, \$85,000. With the adjustments still to be made, it is expected to show some operating deficit.
- Poetry Event – This year's event is planned, and now the committee is already planning next year's event.
- 50<sup>th</sup> Anniversary of Oxford Frozen Foods – Saturday, July 28, 2018 is the planned event.
- When we upgrade our entrance signs, we need to update them to "The Wild Blueberry Capital of Canada", also the highway sign needs to be updated to reflect that.
- Parking Issues – parking for the downtown businesses is an issue. To resolve this putting up more 1 hour parking signs.

Councillors presented the Councillor's and Committee's Report

Key points discussed were:

- Strawberry Meeting – This is the last year for the Strawberry Run, it will then be the Wild Blueberry Run for future years.
- Wild Blueberry Festival – August 18, 2018 – September 1, 2018 – There is a plan to host a recreation event for each of those days in celebration.
- Cumberland County Exhibition Request – To help advertise their 100<sup>th</sup> Anniversary. The theme is "A trip down memory lane".
- Library – received a grant to help with this year.
- VON – are starting a loonie draw. Oxford Home Hardware will have the details.
- MAP – Legalization of Cannabis community meeting is postpone due to weather. Councillor Colborne will inform us of the next date.
- Community Economic Development – Development of the Wild Blueberry Corner, the Big Wild Blueberry Chair and Head in Hole will be installed.
- County of Cumberland is developing a Tourism Committee – Councillor Draper will be the representative for Oxford.
- Cumberland YMCA – new safety standards are underway. The Strong Kids Campaign raised \$2,500.00 this year. A government announcement came in last week that will give us four spots in Oxford for childcare.
- Arena Committee – Antique Car Show on May 26, 2018. During this event, there will be a bbq.
- Habitat for Humanity – Key Ceremony is being planned. After this event, more work will be done on the third home.

It was moved and seconded that the Director's, Councillor's and Committee's reports presented be approved.

**The motion was adopted.**

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8. Correspondence/  
Information Items      Alia Kamareddine – request for interest relief – it was decided by council to follow the policy that is set and not to grant any interest relief.

Cumberland County Exhibition Committee – Oxford will help to advertise their dates and events in the social media pages and websites. Also the Town will encourage citizens, retailers and businesses to prepare a display in their windows to help celebrate with the theme “A Trip Down Memory Lane”

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9. New Business

9.1 Joint Tourism  
Committee Terms  
Of Reference      Kevin Matheson presented to Council the Terms of Reference for the Joint Tourism Committee.

It was moved and seconded to approve the terms of reference as outlined for the Joint Tourism Committee.

**The motion was adopted.**

9.2 Inter-Municipal  
Emergency Services  
Agreement      Kevin Matheson presented to Council the Inter-Municipal Emergency Services Agreement

It was moved and seconded to approve the Inter-Municipal Emergency Services Agreement as presented.

**The motion was adopted.**

9.3 First Reading -  
By-law Amendments  
02-02 Solid Waste  
By-Law      Kevin Matheson presented to Council the recommended amendments to be made to By-law 02-02.

Key points discussed:

- Invite Brenda and Steven to our second reading to answer any questions regarding these changes being made to our by-law.
- This all has to do with having a new recycling facility.
- A promotion campaign – CJSMA will coordinate this
- We need to collect this information from CJSMA to put on our websites

It was moved and seconded to approve the first reading of the Amendments to be made to By-law 02-02 – Solid Waste By-law as presented.

**The motion was adopted.**

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10. In Camera      At 7:00 pm, it was moved and seconded to go in-camera to discuss CJSMA Inter-Municipal Municipal agreement.

Agreement

**The motion was adopted**

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At 7:18 pm, it was moved and seconded to come out of in-camera.

**The motion was adopted**

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It was moved and seconded to approve in principal the CJSMA Inter-Municipal agreement.

**The motion was adopted**

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11. Adjournment

The Mayor advised Council that the next Regular Council Meeting was scheduled for Monday April 16, 2018 at 6 p.m. at Council Chambers.

It was moved and seconded that the meeting be adjourned.

**The motion was adopted and the meeting was adjourned at 7:25 p.m.**

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Patricia Stewart, Mayor

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Kevin Matheson, Interim CAO