

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Tuesday, February 20, 2018
Presiding Officer: Mayor Patricia Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper and Wade Adshade
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Kevin Matheson, Interim CAO
Linda Cloney, Deputy Clerk (minute taker)
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

Agenda item	Discussion and Decisions
2. Agenda	<p>It was moved and seconded that the agenda of the Oxford Town Council regular board meeting of February 20, 2018 be approved.</p> <p>The following additions were made:</p> <ul style="list-style-type: none">• 9.6 Solid Waste Bylaw <p>The motion as amended was adopted</p>
3. Presentations	Nil
4. Minutes	<p>It was moved and seconded that the minutes of the January 2, 2018 special meeting for the Oxford Town Council be approved.</p> <p>The motion was adopted</p> <p>It was moved and seconded that the minutes of the January 15, 2018 regular meeting for the Oxford Town Council be approved.</p> <p>The motion was adopted.</p>
5. Action Item Updates	There was a review and update of the February 20, 2018 Action Item Update Report.
6. Director's, Councilor's, Committee's Reports (6.1 to 6.6 and 7)	<p>Kevin Matheson presented the Staff Reports.</p> <p>Key points discussed with the Mayor and Council were:</p> <ul style="list-style-type: none">• Deputy Fire Chief, Trueman Rushton will be stepping in for the Fire Chief, Tory Rushton for a period of time.• Concerns that the Town of Oxford may be running with a deficit.

Councillors presented the Councillor's and Committee's Report

Key points discussed with Council were:

- ATV Bylaw is put on hold for now
- Oxford Frozen Foods celebrating their 50th Anniversary July 28, 2018
- Audit Committee is planning to start in the new fiscal year
- Councilor Colborne is now the Co-Chair of the Arena Committee
- Habitat for Humanity - Building #2 is almost complete, there will be a key ceremony for the new owners (Kale Bingley and his son Caleb) in April
- April 19, 2018 is scheduled for the Volunteer Banquet. Janet Tattrie is the Volunteer of the Year for Oxford this year
- Cumberland County Exhibition is celebrating their 150th Anniversary this year. The theme is "a trip down memory lane"
- Oxford FM Live Radio is operated through the school ns.oxfordfm@gmail.com – is the contact information to send ads
- The library is expected to be \$5,000 short this year

It was moved and seconded that the Director's, Councilor's and Committee's reports presented be approved.

The motion was adopted.

8. Correspondence/
Information Items

Nil

9. New Business

9.1 Budget Issues
For 2018 – 19

Kevin Matheson presented to Council a Budget Issues for 2018-19 Report.

Key points that were discussed with Council

- Monitoring system was added to the report
- Townsuite Accounting System - recommend to have all the accounting done on one system.
- Guard Rails on Water Street (ballfield)
- Upgrade ATV trail on top of water sewer lines – Station Street to Ballfield
- Arena Louvers – circulation at the arena (fans)
- Solar Panels – an item up for discussion
- Wash tank at Little River
- Breathing Apparatus – Fire Department
- Contribution to Oxford Frozen Foods for 50th Anniversary
- Contribution to Exhibition for their 150th Anniversary – added to budget report

Council will review the budget items that was presented tonight and e-mail Kevin Matheson their priorities.

**9.2 Remuneration
For Deputy Mayor**

It was moved and seconded that the Deputy Mayor Honorarium be raised to \$450.00 per month.

It was moved and seconded to table the main motion for the next Regular Council Meeting.

The motion to table the main motion was defeated.

The main motion was defeated.

**9.3 Little River
Watermain Crossing**

This matter was discussed in-camera as it dealt with legal advice. After discussion in-camera, no decisions had been made.

**9.4 Water Billing
Errors**

Kevin Matheson reported the following:
Multi Dwelling Units that have one water meter have been charged for multi meter charges in which is against our own rules and regulations of the water utility as approved by the Nova Scotia Utility and Review Board. If there is only one meter in a duplex we can only charge the base charge for the one meter and then they pay for consumption.

We will have to refund the building owners that have been overcharged.

9.5 CJSMA Budget

Councilor Adshade reported the following:
Where the tipping fees were going to go up so high because everything is getting shifted out, they have decided to eliminate the cell development for this year and take that \$15 and take it off the tipping fee to save the municipalities a bit of money. \$109,000.00 to split between the municipalities for this year. Other than this, the budget reflects what is going on over there right now, the recyclables are being shipped out, the new cell will be open in the fall and they are still looking at what options and what route we need to take for solid waste.

9.6 Solid Waste

Council Adshade reported the following:
Oxford needs to have a bylaw that allows us to have a two stream recycling. All of our plastics, bottles and cans will go in one bin. All the paper products are going to go in a different bin. We will need to segregate our paper. We will need to amend our Solid Waste Bylaw.

It was moved and seconded to bring a draft of the amended Solid Waste Bylaw for two stream recycling back to council for first reading.

The motion was adopted

At 8:00 pm, it was moved and seconded to go in-camera to discuss personnel matters.

The motion was adopted

At 8:25 pm, it was moved and seconded to come out of in-camera.

The motion was adopted

10. Adjournment

The Mayor advised Council that the next Regular Council Meeting was scheduled for Monday March 19, 2018 at 6 p.m. at Council Chambers.

It was moved and seconded that the meeting be adjourned.

The motion was adopted and the meeting was adjourned at 8:25 p.m.

Patricia Stewart, Mayor

Kevin Matheson, Interim CAO