

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Monday, January 15, 2018
Attending: Trish Stewart, Mayor (presiding)
Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper, Wade Adshade and Interim CAO Kevin Matheson
Absent: Nil
Staff: Wesley Adshade, Town Supervisor
Ruthie Patriquin, Community Economic Development Officer
Corey Skinner, Director of Recreation and Leisure Services
Catherine Smith, Revenue Clerk & Oxford Arena Liaison Personnel
Linda Cloney, Deputy Clerk (taking minutes)
Call to order: 6:00 pm

Agenda item	Discussion and Decisions
2. Agenda	<p>It was moved and seconded that the agenda of the Oxford Town Council regular board meeting of January 15, 2018 be approved. The following additions were made: 9.6 Arena Rates</p> <p>The motion, as amended, was adopted</p>
3. Presentations	
3.1	<p>Donation from hockey tournament – Councilor Kay and Corey Skinner presented a cheque to Oxford Town Council on behalf of the arena committee. The cheque is a donation to the Oxford Arena to be earmarked for free icetime for kids and also the figure skating program in the Fall of 2018.</p>
3.2	<p>Regional EMO – Mike Johnson – spoke to Council about the All Hazards Plan. The expectation is to have the final draft of this plan approved by the Spring of 2018. One of the reasons for the changes of the All Hazards Plan is to standardized procedures across the region.</p> <p>A copy of the Main Changes to the All Hazards Plan is attached to these minutes.</p>
4. Minutes	<p>It was moved and seconded that the minutes of the December 18, 2017 regular meeting for the Oxford Town Council be approved.</p> <p>The motion was adopted.</p>
5. Action Item Update	<p>There was a review and update of the January 15, 2018 Action Item Update Report.</p>

6. Director's, Councillor's and Committee's Reports (6.1 to 6.6 and 7) It was moved and seconded that the Director's, Councilor's and Committee's reports presented be approved.
The motion was adopted.

8. Correspondence/ Information Items NIL

9. New Business

9.1 Governance Structure - CJSMA It was moved and seconded that the Governance Structure for the CJSMA was approved by the Town of Oxford in the ratio of three for the Municipality of Cumberland, two for the Town of Amherst, and one representative from the Town of Oxford.

The motion was adopted.

9.2 Representative - Joint Tourism Committee It was moved and seconded to appoint Councilor Draper to be the Town of Oxford representative for the Joint Tourism Committee for Cumberland County and Councilor Clark will be the Town of Oxford representative on the Board for the YMCA of Cumberland County.

The motion was adopted.

9.3 Parking - Main and Water Streets Discussion on pizza parking pick up spaces for busy nights. It was also asked for town staff to utilize the parking lot rather than parking on Water and Main Streets during working hours.

9.4 Cumberland Connector Oversight Agreement It was moved and seconded to accept appendix A, as presented, to be added into the existing Cumberland Connector Oversight Agreement. This allows the Department of Municipal Affairs to have a voting member on that oversight committee and that the Labour and Advanced Education would have an ex-official, a non-voting member there as well.

The motion was adopted

9.5 Selection of Deputy Mayor It was moved and seconded that Tom Kay will be Deputy Mayor for the 2018 year.

The motion was adopted

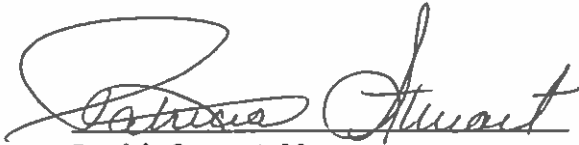
9.6 Arena Rates It was discussed that the Arena Committee will work with Kevin Matheson on Arena rates.

(Council went into camera to receive legal advice on personnel matters)

10. Adjournment

The Mayor advised that the next regular meeting of the Oxford Town Council would be held on February 20, 2018, starting at 6:00 pm.

The meeting was adjourned at 8:48 pm



Patricia Stewart, Mayor



Kevin Matheson, Interim CAO