

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Monday, December 18, 2017
Attending: Trish Stewart, Mayor (presiding)
Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper, Wade Adshade
Absent: Nil
Staff: Catherine Smith, Revenue Clerk & Oxford Arena Liaison Personnel
Linda Cloney, Deputy Clerk (taking minutes)
Call to order: 6:30 pm

-
2. Presentation Jonathan McClelland – Cumberland Business Connector
- Highlights of Strategic Priorities
1. Influence Government
 2. Assist and support existing businesses
 3. Create a job ready workforce (youth initiative)

A copy of the presentation is attached to the minutes

Agenda item Discussion and Decisions

3. Agenda It was moved and seconded that the agenda of the Oxford Town Council regular board meeting of December 18, 2017 be approved.

The motion was adopted

-
4. Minutes It was moved and seconded that the minutes of the November 20, 2017 regular meeting and the December 4, 2017 special meeting of the Oxford Town Council be approved.

The motion was adopted.

-
5. Action Item Update There was a review and update of the November 20, 2017 Action Item Update Report.

-
6. Director's, Councillor's and Committee's Reports (6.1 to 6.6 and 7) It was moved and seconded that the Director's, Councilor's and Committee's reports presented be approved.
- The motion was adopted.**

It was moved and seconded that the 2017/2018 Boards and Committees of Town Council as presented be approved.

The motion was adopted

A copy of the 2017/2018 Boards and Committees of Town Council is attached to these minutes.

8. Correspondence/
Information Items

NIL

9. New Business

9.1 Arena Roof Award It was moved and seconded to award Neil Bouchard in the amount of \$12,000.00 to repair the entire roof at the Oxford Arena.

The motion was adopted.

9.2 Code of Conduct Policy It was moved and seconded to adopt the Code of Conduct Policy as drafted.

The motion was adopted.

A copy of the Code of Conduct Policy will be posted on the website and there is also a copy attached to these minutes.

9.3 Discretionary Spending Freeze It was moved and seconded to give direction to all directors and departments the discretionary spending from now until March 31, 2018 is now a freeze and it will just be required expenditures that would be occurring going forward.

The motion was adopted

(Council went into camera to discuss a personnel issue)

It was moved and seconded to come out of camera at 7:50 pm


The motion was adopted


It was moved and seconded that Oxford Town Council accept the recommendations of the personnel committee as it relates to the findings of our auditor, Jorgensen & Bickerton Inc.

The motion was adopted

10. Adjournment The Mayor advised that the next regular meeting of the Oxford Town Council would be held on January 15, 2018, starting at 6:30 pm.

The meeting was adjourned at 8:10 pm


Patricia Stewart, Mayor


Linda Cloney, Deputy Clerk